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Executive Headteacher: Mrs Salima Ducker  
Head of School: Miss. Libby Thomassen

Friday, 25<sup>th</sup> October 2024

### PTA Christmas Cards & Gifts 2024

Dear Parents and Carers,

We are very excited to send home a sample of the Christmas Card designed by your child, available for you to order.

By ordering these cards and items, not only will you have very special Christmas Cards and gifts to send but also every item ordered raises money for the PTA.

On the sample card, you would have received home from your child, you will find the details of how to confirm and approve the design. If you need to make any amendments to your child's name or class, you do so then. Please make sure you are happy with these details as we will **not** be able to make any changes after this point.

Once you have confirmed your child's details you can then go onto the main site where you can order packs of Christmas Cards, as well as mugs, tea towels, gift tags, tote bags, and wrapping paper all featuring your child's design.

You will need to enter the **ORG CODE & DESSIGN CODE** as found on your sample card for your child when you order to match it to their design.

The deadline for all orders is **Wednesday, 13<sup>th</sup> November 2024**. Your card orders will be sent home first once they are delivered to the school. All other orders items will be sent home once they are received towards the end of term.

If you have any questions, please contact the PTA [pta@greenridgeacademy.co.uk](mailto:pta@greenridgeacademy.co.uk).

Thank you and please get ordering to support your child and the school!

Yours faithfully,

Laurilee Green  
Chair of PTA  
[pta@greenridgeacademy.co.uk](mailto:pta@greenridgeacademy.co.uk)



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