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Thursday, 27th June 2024

Class Teaching and Staffing Arrangements – September 2024

Dear Parents and Carers,

I would like to update you about staffing arrangements for next year at Green Ridge and inform you of your child's new Class Teacher, where relevant. As we continue to grow, some staff roles and responsibilities are changing to provide further capacity and leadership in different areas.

Existing staff update and changes

We are fortunate that none of our teaching staff are moving on at the end of this year, meaning we have had fewer staffing appointments to make. However, you will already be aware that Miss. Dawson (Year One Beech) will begin her maternity leave during the summer holidays, and so will not be at Green Ridge at least for the autumn term at this point. We wish her our very best wishes when her leave starts over the summer.

Next year, Miss. Bewick completes her teacher-training, and as such will be teaching a class alongside Mr. Ladyman. We are thrilled that Miss. Bewick has decided to enter teaching and brings a great deal of experience from her previous role of Specialist Behaviour and SEND Practitioner across the school.

We are also delighted to announce that Miss. Crown is taking on the role of SEN/D Higher-Level Teaching Assistant and will have more responsibility across the school for teaching groups of pupils with additional needs and covering classes as part of her role.

We also look forward to welcoming back Mrs. Herring full-time in September, after her maternity leave over the last academic year.

New staff

We are delighted to announce that we have appointed two additional teachers for September, to grow our teaching staff as the school continues to expand. Miss. Sophie Craddock and Miss. Jordan Gray join us on a permanent basis and are delighted to be joining the Green Ridge team and have spent some time already in school getting to know staff in readiness for September.

Class Teacher Arrangements

Please find below the arrangements for your child's class and who their new teacher is for September:

| Current Class | New Year Group | New Class Name | Teacher | Room (existing) |
|--|----------------|----------------|---|-----------------|
| Early Years – Assistant Headteacher of phase: Miss. Dilks | | | | |
| N/A | Nursery | Berries | Miss. Katy Gaiger | Acorns |
| N/A | Nursery | Pines | Miss. Jones* | Hazel |
| N/A | Nursery | Acorns | Ms. Deere (Mon-Thu) Mrs. Thorn (Fri) | Willow |
| Acorns | Reception | Birch | Mr. Collard | Birch |
| Acorns | Reception | Willow | Miss. Ladyman (Mrs. Boswell from September 2024) | Beech |
| Acorns | Reception | Hazel | Mrs. Jones (Mon-Thu AM) Miss. Dilks* (Thu PM & Fri) | Lime |
| Key Stage One – Assistant Headteacher of phase: Mr. Ladyman | | | | |
| Willow | Year One | Beech | Miss. Dilks (Mon) Miss. Field (Tue-Fri) | Rowan |
| Hazel | Year One | Elm | Miss. Gornall | Elm |
| Birch | Year One | Lime | Miss. Gordon* | Oak |
| Beech | Year Two | Oak | Mr. Ladyman and Miss. Bewick | Cedar |
| Elm | Year Two | Plane | Miss. Chalmers | Plane |
| Lime | Year Two | Spruce | Mrs. Herring* | Alder |
| Lower Key Stage Two – Assistant Headteacher of phase: Miss. South | | | | |
| Plane | Year Three | Cedar | Mr. Harris* | Aspen |
| Oak | Year Three | Alder | Miss. Healy | Hawthorn |
| Alder | Year Four | Ash | Miss. Gray | New room |
| Cedar | Year Four | Rowan | Mrs. Colby (Mon-Wed) Miss. South* (Thu-Fri) | New room |
| Upper Key Stage Two – Assistant Headteacher of phase: Mr. Arnold | | | | |
| Rowan | Year Five | Sycamore | Miss. Ellison* | New room |
| Ash | Year Five | Maple | Miss. Craddock | New room |
| Maple | Year Six | Hawthorn | Miss. Riley | New room |
| Sycamore | Year Six | Aspen | Mrs. Deanna Cole* | New room |

*Curriculum Team (Year Group) Leaders

Our Curriculum Team Leaders (CTLs) for each year-group continue to be the lead and point of contact of all matters related to a specific year group. The team leaders will coordinate and lead the work of the year group to support consistency as we grow to 90 pupils in each year group.

| Year-Group | Leader(s) |
|------------|--|
| Reception | Miss. Dilks (Assistant Headteacher for EYFS) |
| Year One | Miss. Gordon |
| Year Two | Mrs. Herring |
| Year Three | Mr. Harris |
| Year Four | Miss. South (Assistant Headteacher for LKS2) |
| Year Five | Miss. Ellison |
| Year Six | Mrs. Cole |

Support Staff

As with previous years at this point, we are unable to confirm the deployment of our support staff across the school for the new academic year. This is because we have a range of new children starting with us in September with differing needs and are needing to recruit additional staff as necessary based on the funding we will receive. We are highly positive that the recruitment we have going on currently will mean we have everybody in place for September, but should we not be able to do this, then this may mean that we need to readvertise, or utilise the skills of our existing staff amongst different classes; as a result, we do not wish to inform the children of something, only to have to potentially change between now and the end of term. I know this might seem frustrating, but I hope you can understand that we have the children's best interests at heart when deciding this. We will endeavour to update you with all support staff deployment by the end of term.

Other staffing and release

As I am sure you can appreciate, the timetabling and juggling of different working days and release time for teachers and leaders can be complex and sometimes we need to be flexible to ensure we are the most consistent for our children. **Mr. Davis** will continue as our PE and Sports Coach delivering some of the PE lessons across the school, and **Miss. Gavin** will continue as our Higher-Level Teaching Assistant, providing class cover for the release of teachers and leaders as needed, alongside **Miss. Crown**. **Mrs. Thorn** will be continuing as an additional teacher three days a week, helping to support the release time for teachers as required.

Mr. Arnold will also still be teaching next year, although will be covering classes and release time for teachers each week, and so will not have his on class.

If your child is currently in Early Years (this includes current Little Acorns children and Reception) to Year Five, they will have the morning with their new class teacher on **Tuesday, 2nd July**. The only exception to this is that the new Year Four Ash Class will have their transition session on Wednesday, 3rd July as Miss. Gray is unable to be here on the morning of the main transition day. Children will complete work with their new teacher around the theme 'This is Me!' and we hope the children will enjoy this opportunity to experience their new class in their new room if this is possible.

For the new teachers joining us, they will be around at the end of the day on Tuesday, 2nd July as your children are dismissed if you would like to meet them informally and say hello before September. This includes Miss. Gray for the new Year Four Ash class. You will have the opportunity to meet all the new staff in the new academic year and meet them formally at the Meet the Teacher events in early September; more details will follow about these at the start of the next academic year.

Site plan

We are still on schedule for our building works to be completed, and so attached to this letter are updated copies of our internal plans for September, given that there are some changes due to our expansion and impending building works during the next academic year. Almost all

classrooms are having to move in one way or another, so please take a look. We will communicate about external plans, gates and entrances once we have a firmer understanding of the premises and site logistics, nearer to the completion of the extension.

If you have any further questions about transition or staffing arrangements, please do not hesitate to come and speak to one of the team.

Yours faithfully,



Mr. Aaron Wanford
Headteacher