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Headteacher: Mr. Aaron Wanford MA, B.Ed. (Hons), NPQH

Tuesday, 14<sup>th</sup> May 2024

### Sports Day Arrangements

Dear Parents and Carers,

This letter is to **confirm** that our annual Sports Day will take place on **Friday, 14<sup>th</sup> June** for children in Years One to Six. This year, children in Years One, Two and Three will be taking part in sports activities during the morning, and children in Years Four, Five and Six will be taking part in sports activities in the afternoon. Children in Early Years will be participating in sporting activities on **Tuesday, 18<sup>th</sup> June**. Further details about both days can be found below.

#### Early Years Sports Morning and Picnic Lunch – Tuesday, 18<sup>th</sup> June

Children from Little Acorns and Reception will be participating in some sporting games and activities from **9.15am** until around 11.30am. For those children who are not normally in nursery in the morning, they are very welcome to come and join in, we simply ask that you inform your child's class teacher, so we know to expect them.

Children will need to arrive at school wearing their Green Ridge PE kit (suitable clothing and footwear for nursery children) at the usual time and they will go to their class to be registered as normal. Parents/carers should make their way to the school field ready for the 9.15am start. Please access the field via the KS1 gate nearest the car park.

You are welcome to join your child/ren for a picnic lunch on the school field when the event finishes at approximately **11.30am** should you wish to. At approximately 12.30pm, parents/carers will be able to leave the school site and all children will return to their classes.

A school packed lunch can be ordered for children in Reception. Please note that we are unable to cater for children in nursery, so please ensure that you provide your child with a packed lunch. If you wish to order your child a packed lunch, please do so via this [link](#). Meals ordered on SchoolGrid will be cancelled on this date as hot lunches will not be available for children in Reception due to it being a picnic lunch. Please therefore ensure that you follow the [link](#) should you wish to order by the end of the day on **Thursday, 23<sup>rd</sup> May**. Please note that parents/carers are required to provide lunch for themselves. If you are planning on joining your child for the picnic, we kindly ask that you complete this [form](#) by the end of the day on **Thursday, 23<sup>rd</sup> May**.

Please note that there will also not be any hot lunches available on Friday, 14<sup>th</sup> June due to the Year One to Six picnic taking place. Should your child require a lunch on this day, only packed lunches will be available and you will be required to complete **another** form should you wish to order for the Friday too. Please therefore complete this [form](#) (as well as the other one) should your child require a packed lunch on the Friday by the end of the day on **Thursday, 23<sup>rd</sup> May**. Thank you for your cooperation with this as we appreciate that it may be a little confusing.

## Lower School Sports Morning and Upper School Sports Afternoon – Friday, 14<sup>th</sup> June

Parents/carers and family members are warmly invited to join us as spectators. The morning will begin at **9.15am** until around 12.00pm for Years One, Two and Three and the afternoon will begin at **1.15pm** until around 3.00pm for Years Four, Five and Six.

Children will need to arrive at school wearing their PE kit at the usual time and they will go to their class to be registered as normal. Parents/carers with children in Years One, Two and Three should make their way to the school field ready for the 9.15am start and parents/carers with children in Years Four, Five and Six should return in the afternoon prior to the 1.15pm start (if not already at the picnic – Further information regarding this can be found later on in the letter). Please access the field via the KS1 gate nearest the car park.

The children will be divided into their houses but stay in their year groups. However, some year group classes may need to be mixed to make numbers in groups as equal as possible. Firstly, they will complete a carousel of activities and then they will come together as a whole for some competitive races before a picnic lunch. The carousel of activities and races will be repeated in the afternoon for Years Four, Five and Six.

Please ensure that your child has sun cream applied before school and that they also have a clearly labelled water bottle and a sun hat.

## Years One to Six Picnic Lunch – Friday, 14<sup>th</sup> June

You are welcome to join your child/ren for a picnic lunch on the school field at approximately **12.00pm**. This is for all children in Years One to Six and they will be taken outside at 12.00pm with the staff for their lunch to which parents/carers can then come and join them should you wish to. At approximately 12.45pm, all children will return to class. Children in Years Four, Five and Six will go to the toilet before we begin the sports activities in the afternoon at 1.15pm and parents/carers of children in Years Four, Five and Six should remain on the field during this time. Parents/carers of children in Years One, Two and Three will be able to leave the school site after the picnic lunch and the children will return to normal lessons in the afternoon.

A school packed lunch can be ordered for your child at a cost of £3.30 (excluding those in Years One and Two as lunches are free due to Universal Infant Free School Meals or if eligible for Free School Meals for those in Years Three to Six). If you wish to order your child a packed lunch, please do so via this [link](#). Meals ordered on SchoolGrid will be cancelled on this date as hot lunches will not be available due to it being a picnic lunch. Please therefore ensure that you follow the [link](#) should you wish to order by the end of the day on **Thursday, 23<sup>rd</sup> May**. Please note that parents/carers are required to provide lunch for themselves. If you are planning on joining your child for the picnic, we kindly ask that you complete this [form](#) by the end of the day on **Thursday, 23<sup>rd</sup> May**.

## Safeguarding

The safeguarding of our children is paramount, and sports days in particular can present a challenge in terms of the number of adults on the site, together with a high number of children. We are therefore asking for your support in the following arrangements for the safety of your children:

- All the school gates will be locked from 9.15am and 1.15pm and will **not** be opened again until lunchtime for the picnic or the end of the school day. A member of staff will be available at the school office to allow access for any parents/carers who arrive after these times.
- We will be asking parents/carers to remain behind a spectator line, so that there is a clear line of visibility around the children, and so that staff know where children are and can locate them easily.
- School staff will remain responsible for your child during the activities, but if you do attend for the picnic lunch, your child will be sitting with you and under your responsibility. Class teachers and support staff will ensure that those children who do not have an adult attending the picnic are supervised and remain with them.

Please ensure that your child has sun cream applied before school and that they also have a clearly labelled water bottle and a sun hat.

We hope you will be able to join us in supporting your child's sporting achievements by cheering them on in their events. In the event of bad weather, sports day will not go ahead, and we will endeavour to attempt to hold this again on an alternative date in which will be communicated accordingly.

Yours faithfully,



*Mr. Ryan Collard*

Reception Birch Class Teacher and PE Lead