



Parent Forum Meeting

Date:	Wednesday, 13 th March 2024			
Attendees:	<i>Name</i>	Year Group	Class	Attended
	Mr. Wanford	Headteacher		✓
	Mrs. Curtis-Cross	Office Co-Ordinator		✓
	Rachel Braidford	Nursery	Little Acorns	x
	<i>Vacant</i>	Reception	Birch	
	<i>Vacant</i>	Reception	Hazel	
	Sannah Khan	Reception	Willow	✓
	Richard Rangel	Year One	Beech	x
	Laurilee Green	Year One	Elm	x
	<i>Vacant</i>	Year One	Lime	
	<i>Vacant</i>	Year Two	Oak	
	Holly Fox	Year Two	Plane	✓
	<i>Vacant</i>	Year Three	Alder	
	Kamila Dawson	Year Three	Cedar	x
	Louise O'Driscoll	Year Four	Ash	✓
	Laurilee Green	Year Four	Rowan	x
	Jayne Bendell	Year Five	Maple	✓
	<i>Vacant</i>	Year Five	Sycamore	
Laurilee Green	Year Six	Aspen	x	
Laura Nunn	Year Six	Hawthorn	✓	

Review of previous/outstanding actions	Progress?
Do the school not provide Travel Tracker badges anymore? We believe this is linked to a problem with our subscription. ACT: Mrs. Curtis-Cross to investigate.	Completed

	Agenda Item	Discussion/actions
1	Welcome	Mr. Wanford thanked those forum reps for attending and welcomed everybody to the meeting. Mr. Wanford noted there were a few items he wanted to bring up, being aware that they may be what parents/carers want to feed back: <u>Site & Premises Changes</u> Following the letter sent to parents/carers on Thursday (7 th), Mr. Wanford wanted to gauge the general feeling of how the letter had been received. He appreciated it would be frustrating

	Agenda Item	Discussion/actions
		<p>for some parents/carers and was a change after such a long period of time, however it was necessary given all that is going on with the building work. From Wednesday afternoon, we will also have a member of staff manning the exit (by the UKS2 gate) to prevent people trying to enter.</p> <p>Road Safety Week is in the Summer term and Laura has offered to provide information regarding a local grant which can be used to encourage road safety when travelling to/from school.</p> <p><u>Summer Term Enrichment Clubs</u> Mr. Wanford and Mrs. Curtis-Cross acknowledged and apologised again for the confusion and problems caused when booking enrichment clubs for the summer term. Following the issues, communication was sent to parents/carers on Monday, 4th March after the booking system had gone live on the Sunday evening, but the school was unfortunately not aware of the payment changes on Arbor. Going forward, the admin team will ensure that relevant tests are carried out before enrichment clubs go live in subsequent terms.</p> <p><u>Teaching Assistant Deployment</u> Mr. Wanford wanted to highlight some continual comments or themes from parents/carers saying that there wasn't enough Teaching Assistants, and that there should be at least one in every class. He clarified that the ability to provide Teaching Assistants is dependent on funding, often typically linked to pupils with Education, Health, and Care Plans (EHCPs), and there is no guarantee or statutory guidance that states that classes must have a Teaching Assistant. It is down to individual schools to determine how they flexibly use staff to meet needs, with the budget and resources they have.</p> <p>Mr. Wanford also raised how some parents/carers were concerned about 'the amount of need' in a classroom, where there was just a teacher. Mr. Wanford highlighted that our numbers of pupils with additional needs was broadly in-line with national, and that levels of need were generally as expected. There were some classes with greater need, and this is where more staff were typically deployed. However, Mr. Wanford also highlighted that the mantra of having Teaching Assistants should be to support learning, and not provide overly intrusive support which then makes pupils less independent, and reliant on the support.</p> <p>No further feedback raised from the Parent Forum Representatives.</p>
2	<p>Whole School</p> <p>Issues raised from parents/carers on the online feedback and from the meeting</p>	<p>Do you not celebrate 'Always Children' anymore? This hasn't been forgotten about, and we were due to reintroduce this in Spring, but we found out that we'd won a reading vending machine and were therefore going to potentially link the two. We realised that this could however be costly trying to ensure that each child has a book, and unfortunately the vending machine has since not turned up. Also, difficultly around preparing so many drinks, especially hot</p>

	Agenda Item	Discussion/actions																																				
		<p>chocolates. We are going to proceed with milkshakes for ease, and this will be relaunched with a new name in the Summer term.</p> <p>I really enjoy the times where parents/carers are invited into school, however, for the month of March there are too many. As a working parent with two children in the school there is the opportunity to come to library sessions, stay and learn sessions, book looks and a spring assembly (for Year Three parents/carers). Unfortunately work commitments will not allow for me to attend all of these, but my children get quite upset when I have to tell them that I can't attend and then the 'mum guilt' sets in. Could these not be spread out across the whole year rather than altogether?</p> <p>This will be reviewed ahead of next year, to try where possible, to spread these events evenly across the academic year.</p> <p>Comment around how many events are taking place where sponsorship etc. is required. Can be financially difficult having multiple children. Can this be reviewed and an overview or equivalent created to share with parents/carers.</p> <p>Mr. Wanford confirmed that we are aware and have considered what we should and shouldn't take part in (school and PTA), but reiterated that all events are voluntary, and children are not required to take part.</p> <p>Video played in lobby is not up-to-date with regards to the staff included.</p> <p>We are aware and would like to update the video but need to consider the costs involved first.</p> <p>Where are the names and contact details of the class reps published?</p> <p>This information would have initially been shared within the newsletters at the beginning of the academic year and can be found at the beginning of the meeting minutes. An overview can be also found below and will be shared again in this weeks newsletter.</p> <table border="1" data-bbox="604 1498 1386 2009"> <thead> <tr> <th>Name</th> <th>Year</th> <th>Class</th> </tr> </thead> <tbody> <tr> <td>Nursery</td> <td>Little Acorns</td> <td>Rachel Braidford</td> </tr> <tr> <td>Reception</td> <td>Birch</td> <td><i>Vacant</i></td> </tr> <tr> <td>Reception</td> <td>Hazel</td> <td><i>Vacant</i></td> </tr> <tr> <td>Reception</td> <td>Willow</td> <td>Sannah Khan</td> </tr> <tr> <td>Year One</td> <td>Beech</td> <td>Richard Rangel</td> </tr> <tr> <td>Year One</td> <td>Elm</td> <td>Laurilee Green</td> </tr> <tr> <td>Year One</td> <td>Lime</td> <td><i>Vacant</i></td> </tr> <tr> <td>Year Two</td> <td>Oak</td> <td><i>Vacant</i></td> </tr> <tr> <td>Year Two</td> <td>Plane</td> <td>Holly Fox</td> </tr> <tr> <td>Year Three</td> <td>Alder</td> <td><i>Vacant</i></td> </tr> <tr> <td>Year Three</td> <td>Cedar</td> <td>Kamila Dawson</td> </tr> </tbody> </table>	Name	Year	Class	Nursery	Little Acorns	Rachel Braidford	Reception	Birch	<i>Vacant</i>	Reception	Hazel	<i>Vacant</i>	Reception	Willow	Sannah Khan	Year One	Beech	Richard Rangel	Year One	Elm	Laurilee Green	Year One	Lime	<i>Vacant</i>	Year Two	Oak	<i>Vacant</i>	Year Two	Plane	Holly Fox	Year Three	Alder	<i>Vacant</i>	Year Three	Cedar	Kamila Dawson
Name	Year	Class																																				
Nursery	Little Acorns	Rachel Braidford																																				
Reception	Birch	<i>Vacant</i>																																				
Reception	Hazel	<i>Vacant</i>																																				
Reception	Willow	Sannah Khan																																				
Year One	Beech	Richard Rangel																																				
Year One	Elm	Laurilee Green																																				
Year One	Lime	<i>Vacant</i>																																				
Year Two	Oak	<i>Vacant</i>																																				
Year Two	Plane	Holly Fox																																				
Year Three	Alder	<i>Vacant</i>																																				
Year Three	Cedar	Kamila Dawson																																				

	Agenda Item	Discussion/actions		
		Year Four	Ash	Louise O'Driscoll
		Year Four	Rowan	Laurilee Green
		Year Five	Maple	Jayne Bendell
		Year Five	Sycamore	<i>Vacant</i>
		Year Six	Aspen	Laurilee Green
		Year Six	Hawthorn	Laura Nunn
3	Nursery Issues raised from parents/carers on the online feedback and from the meeting	Nothing to raise.		
4	Reception Issues raised from parents/carers on the online feedback and from the meeting	Nothing to raise.		
5	Year One Issues raised from parents/carers on the online feedback and from the meeting	Nothing to raise.		
6	Year Two Issues raised from parents/carers on the online feedback and from the meeting	Nothing to raise.		
7	Year Three Issues raised from parents/carers on the online feedback and from the meeting	<p>When dropping off and collecting children outside the Year Three classrooms, there are a number of Key Stage One children kicking footballs around on the tiered grass steps. As they often kick the ball too hard, resulting in people being hit by the ball, parents/carers have asked the children to stop playing but they don't listen. Parents/carers have also tried talking to the children's parents/carers, but nothing changes. It doesn't make a nice environment to wait in.</p> <p>Noted, Mr. Wanford will feed back to staff.</p> <p>Feedback around better trips, e.g., Whipsnade Zoo, Mead Open Farm, Waterside Theatre etc. Some local schools also do a mini residential trip at this age.</p> <p>Trips and visits are being reviewed in the Summer term, however they have to be curriculum focused and the cost has to be considered. We also want to give children the opportunity to go somewhere that they may not have previously visited.</p>		
8	Year Four Issues raised from parents/carers on the	While parents/carers know that home learning is under review, the current homework set is still not being commented on and parents/carers are finding it hard to encourage children to complete it without getting any feedback on completed work.		

	Agenda Item	Discussion/actions
	online feedback and from the meeting	<p>Could there also be more questions within the quiz and less actual homework?</p> <p>Miss. Thomassen has pulled together all the feedback received. The main message received was around consistency. Further details will be shared in due course.</p>
9	<p>Year Five</p> <p>Issues raised from parents/carers on the online feedback and from the meeting</p>	<p>World Book Day – Three options being do nothing, wear pyjamas or dress up.</p> <p>We proceed with pyjamas this year as we continue to be aware of the potential cost involved, although parents/carers are always encouraged to use things from home etc. when creating costumes for their children. This will however be reconsidered ahead of next year.</p> <p>Building work – Year Five classes will likely be impacted due to noise. Will they be moved if possible?</p> <p>If it gets to that point, we absolutely will move the children if necessary. We meet with the building team regularly, and if there was to be intrusive work, they will certainly consider when this is done. They also know not to carry out works when tests are being completed etc.</p>
10	<p>Year Six</p> <p>Issues raised from parents/carers on the online feedback and from the meeting</p>	<p>Haven't received any homework for the last two weeks.</p> <p>This will be fed back to the Year Six team but could be linked to the SATs booster sessions.</p> <p>During the SATs booster sessions, Aspen class are apparently allowed a snack, but Hawthorn are not being given the opportunity.</p> <p>Mr. Wanford will check with Mr. Arnold, but he believes they are given the opportunity at the end of the session, but before the start of the school day.</p>
11	AOB	
12	Next meeting	Tuesday, 7 th May 2024, 2.15pm